

# Welcome to AutoVIN's LeaseCheck Online.

As an AutoVIN client, you will be able to view the status of all inspection assignments sent to AutoVIN by using the LeaseCheck Online website.

To follow are instructions for accessing and using LeaseCheck Online.

## Getting to LeaseCheck Online

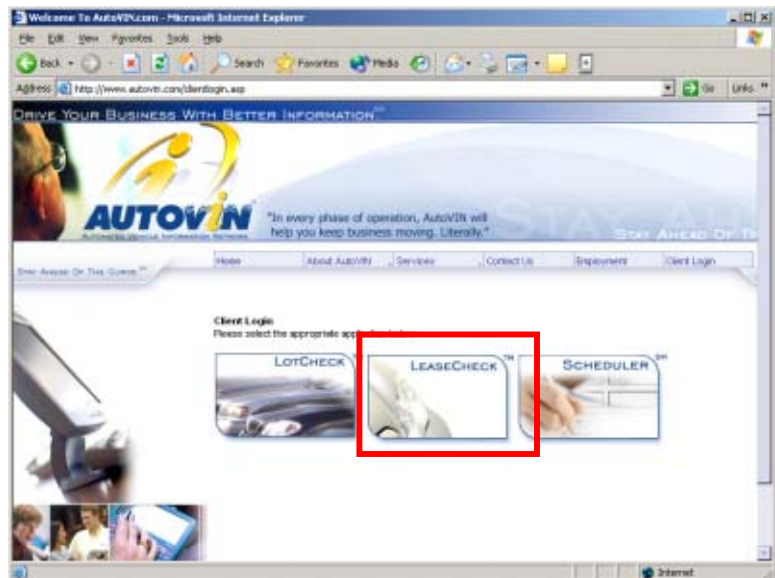
- Using Microsoft Internet Explorer 5.0 or higher, or Netscape Navigator 5.0 or higher, type [www.autovin.com](http://www.autovin.com) into the address line of your browser.

- You will be directed to AutoVIN's home page.


- Click the [Client Login](#) button on the right side of the menu bar.

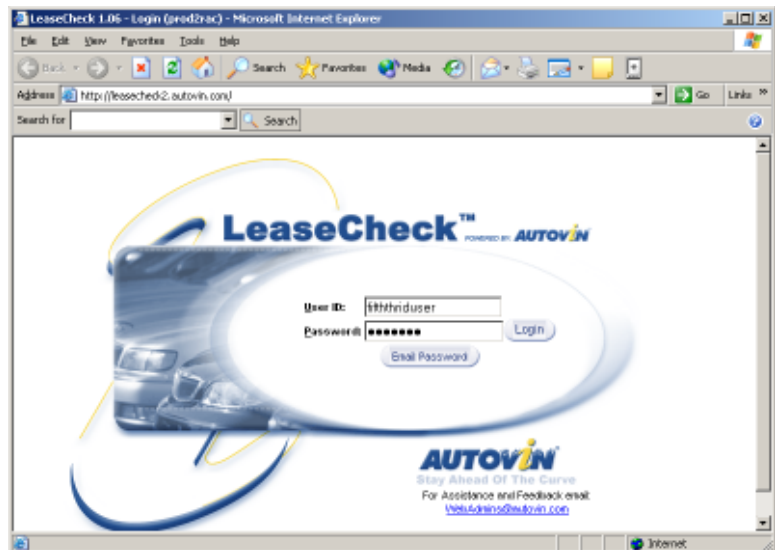
- You will be directed to the Client Services page.

- Click the  button.



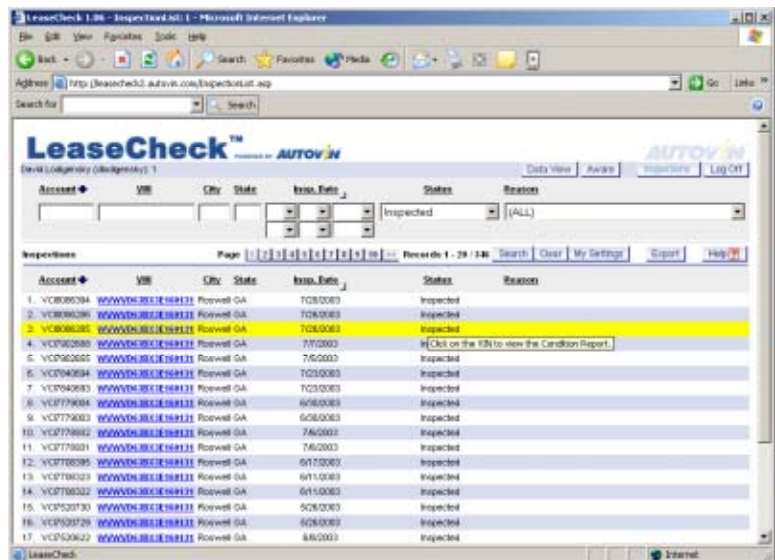
## Login

- You will be directed to the LeaseCheck Login Page.
- Enter your User ID and Password and click the  button.
- Hint: You can bookmark this page by adding it to your Favorites menu on your browser.



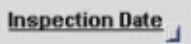
## LeaseCheck Client Home Page

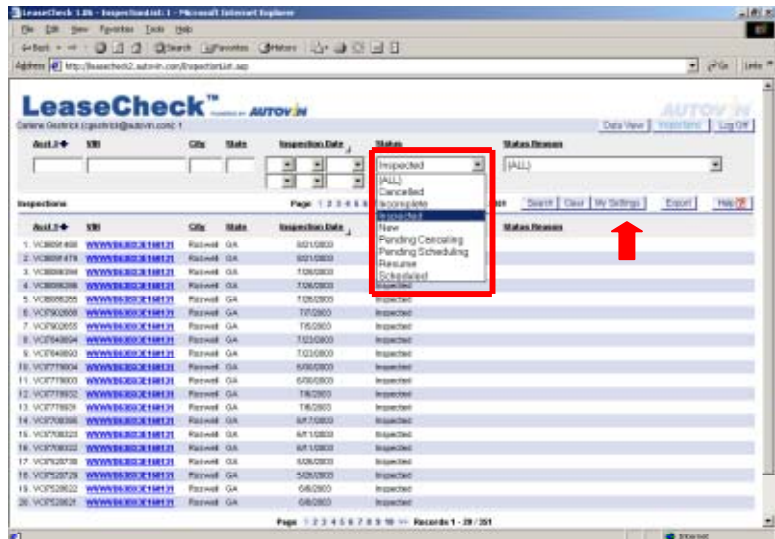
- Upon logging in, you will be directed to the Client Home Page.
- From this page you can search for assignments based on a wide variety of criteria. The results are presented in an easy to read list view.





Account	VIN	City	State	Insp. Date	Status	Reason
1. VCB080794	WWW04301E169111	Roswell	GA	7/28/2003	Inspected	
2. VCB080286	WWW04301E169111	Roswell	GA	7/28/2003	Inspected	
3. VCB080285	WWW04301E169111	Roswell	GA	7/28/2003	Inspected	
4. VCP782080	WWW04301E169111	Roswell	GA	7/7/2003	Inspected	Click on the VIN to view the Condition Report.
5. VCP782085	WWW04301E169111	Roswell	GA	7/5/2003	Inspected	
6. VCP782084	WWW04301E169111	Roswell	GA	7/5/2003	Inspected	
7. VCP782083	WWW04301E169111	Roswell	GA	7/23/2003	Inspected	
8. VCP779604	WWW04301E169111	Roswell	GA	6/28/2003	Inspected	
9. VCP779603	WWW04301E169111	Roswell	GA	6/26/2003	Inspected	
10. VCP779602	WWW04301E169111	Roswell	GA	7/6/2003	Inspected	
11. VCP779601	WWW04301E169111	Roswell	GA	7/6/2003	Inspected	
12. VCP778085	WWW04301E169111	Roswell	GA	6/17/2003	Inspected	
13. VCP778083	WWW04301E169111	Roswell	GA	6/11/2003	Inspected	
14. VCP778082	WWW04301E169111	Roswell	GA	6/11/2003	Inspected	
15. VCP520730	WWW04301E169111	Roswell	GA	5/28/2003	Inspected	
16. VCP520729	WWW04301E169111	Roswell	GA	5/28/2003	Inspected	
17. VCP520622	WWW04301E169111	Roswell	GA	5/6/2003	Inspected	

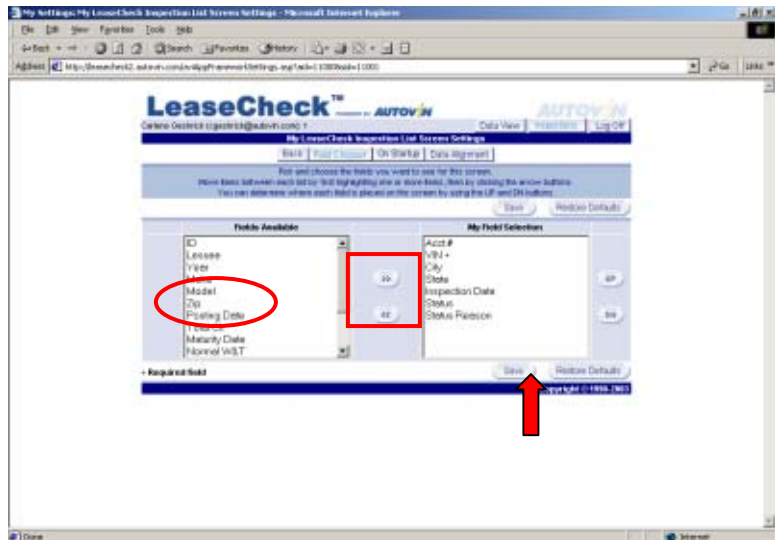
## Search Feature on Client Home Page

- The Home page offers several features:
  1. Pre-fill the search fields.
  2. Sort columns to view data in ascending or descending order.
  3. Select a date range or choose today's date by clicking .
  4. The VIN numbers with a hyperlink [JT2BG22K1X0302396](#) connect the user to the Condition Report, including photos.



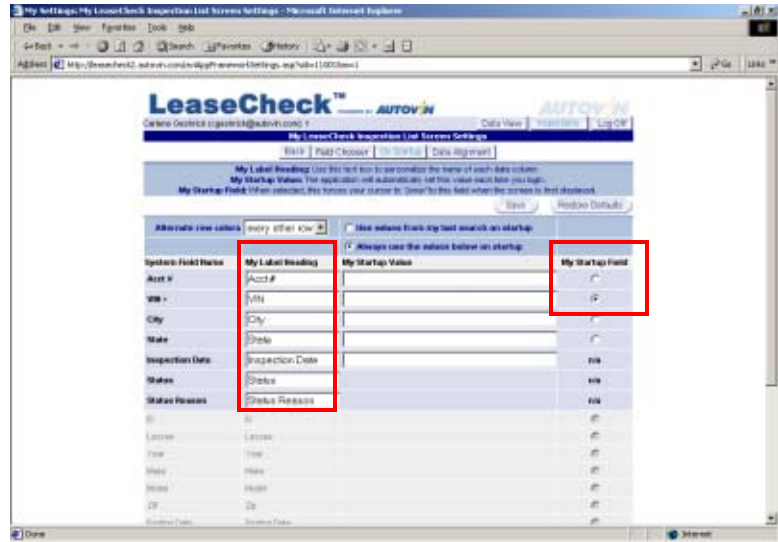
## My Settings Feature

- My Settings will allow each user the flexibility to define their default Home Page.
- Adding and removing Fields can be accomplished with ease, by the click of .
- A user may also define what to view .



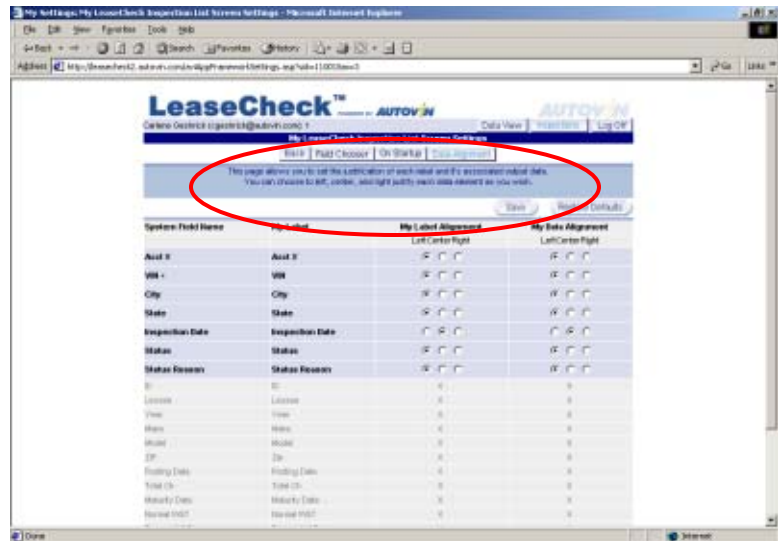
## On Startup

- Customizing the Startup screen, allows the user to define which Field the cursor “jumps” to begin searches.
- My Label Headings allows the user to personalize the column headings on the Home Page.



## Data Alignment

- Click [Data Alignment](#) to choose justification of each label and it's associated output data.



## Viewing a Condition Report

- Click the **JT2BG22K1X0302396** to link to the Condition report.

Inspection ID	VIN	City	State	Inspection Date	Status	Status Reason
1. 8715836	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
2. 8715837	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
3. 8715838	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
4. 8715839	JT2BG22K1X0302396	Palmetto	GA	3/26/2003	Inspected	
5. 8715840	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
6. 8715841	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
7. 8715842	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
8. 8715843	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
9. 8715844	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
10. 8715845	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
11. 8715846	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
12. 8715847	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
13. 8715848	WVW9B86J3E188125	Palmetto	GA	3/26/2003	Inspected	
14. 8715849	JT2BG22K1X0302396	Merida	GA	4/28/2003	Inspected	
15. 8715850	JT2BG22K1X0302396	Merida	FL	5/20/2003	Inspected	
16. 8715851	JT2BG22K1X0302396	Merida	GA	6/18/2003	Inspected	
17. 8715852	WVW9B86J3E188125	Alpharetta	GA	6/18/2003	Inspected	
18. 8715853	WVW9B86J3E188125	Palmetto	GA	6/24/2003	Inspected	
19. 8715854	WVW9B86J3E188125	Palmetto	GA	5/7/2003	Inspected	
20. 8715855	WVW9B86J3E188125	Palmetto	GA	5/7/2003	Inspected	

- **Vehicle Information** is listed in the upper left of the page.
- **Lessee Account Information** on the upper right.
- **Black Book Adds/Deducts**
- Clicking on the photo will enlarge the image.

Vehicle Information	Lessee Account Information
<b>VIN:</b> JT2BG22K1X0302396 <b>Year:</b> 2003 <b>Make:</b> TOYOTA <b>Model:</b> CAMRY <b>Body Style:</b> 4D SEDAN L8 <b>Engine:</b> 2.2L I4 20V <b>Trans:</b>	<b>Client:</b> Remarking James Client <b>Year:</b> 2003 <b>Lessee Information:</b> <b>Inspection Location:</b>

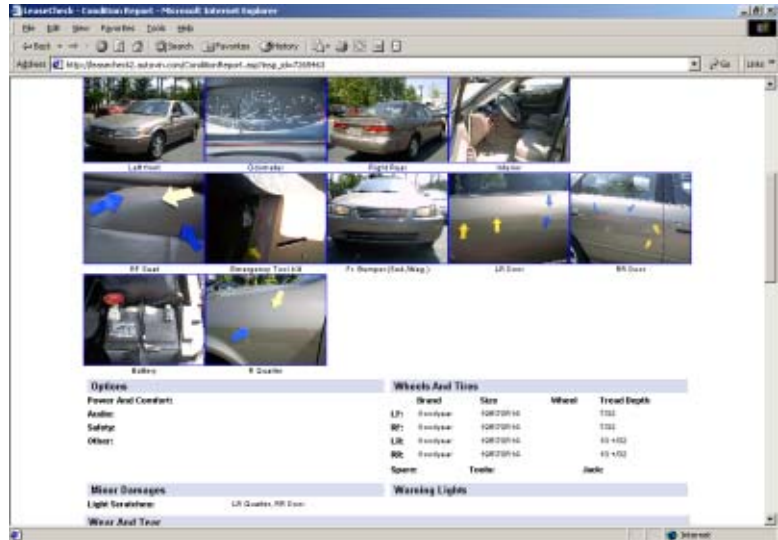
Black Book Adds/Deducts	Value
4110 WHEELS, 2003	\$124.00
CS 810 CAR	\$128.00
CRUISE - OE	\$100.00
LEATHER - 812 818	\$560.00
POWER SEAT/DOOR	\$200.00

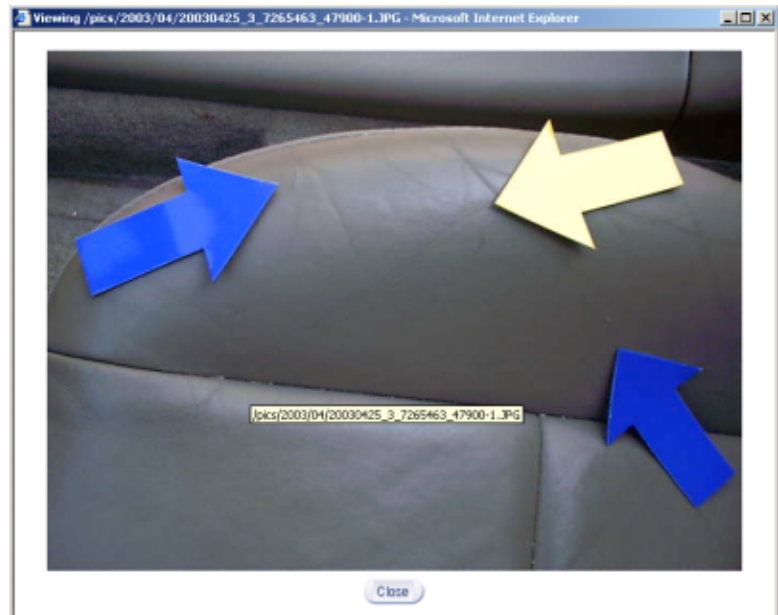
Vehicle Images



- Photos represent damages that exceeded the dollar threshold set by the client.



- Blue and yellow arrows are used to point at specific damages.



## Damages on Condition Report

- **Item** = Section of the vehicle that has damage.
- **Part** = Specific part of the ITEM in question.
- **Damage** = Identification of type of damage
- **Severity** = Determines how extensive the damage is.
- **Labor Hrs.** = Estimated labor hours for repair.
- **Paint Hrs.** = Estimated paint time, if needed.
- **Part Cost** = Associated cost of part to replace, if needed.
- **Total** = Total of Labor Hrs+ Paint Hrs+ Part Cost
- **W&T** = **E** for Excessive / **N** for Normal Wear & Tear
- Click the blue hyperlink for the **Item** ( [Battery](#) ) that will link to a photo of that damage

Item	Part	Damage	Severity	Labor Hrs.	Paint Hrs.	Part Cost	Total W&T
Dash Board	Stone Res Box	Scratched/Tracked	Repair	0.0	0.0	\$0.00	\$0.00 N
Center Console	Console	Scratched/Tracked	Repair	0.0	0.0	\$0.00	\$0.00 N
Generate LABOR SCRATCHES ON CENTER CONSOLE							
Int Roof	Headliner w/Visors	Stained	Repair	0.0	0.0	\$0.00	\$0.00 N
Generate STAINS SHOULD COME OUT WITH CLEANING							
Int Roof	Trimmed(s)	Stained	See Comment	0.0	0.0	\$0.00	\$0.00 E
Generate MIRROR COVER BRUSHES OFF AND MISSING FROM DRIVER SIDE SIDE USER							
Int Roof	Trimmed (P)	Stained	See Comment	0.0	0.0	\$0.00	\$0.00 E
Generate MIRROR COVER BRUSHES ON PASSENGER SIDE SIDE USER IT WILL NEED TO BE REPLACES							
LT Seat	Seatback, Leather	Stained	Repair	0.0	0.0	\$0.00	\$0.00 N
Generate 1 INCH MARK ON RIGHT SIDE OF SEAT IT LOOKS LIKE A BUSH PEN OR MARKER							
RT Seat	Seat Bottom, Leather	Cracked	1-Cracked	0.0	0.0	\$100.00	\$100.00 E
Generate 2 SMALL DITS, ALL LESS THAN A HALF INCH APART ON THE RIGHT SIDE SEAT BOTTOM							
RT Seat	Seatback, Leather	Worn	Repair	0.0	0.0	\$0.00	\$0.00 N
Generate 1 INCH DEEP SCRATCH IN LEATHER BACK AND LEFT SIDE IS SCUFFED							
RT Seat	Seatback, Leather	Stained	Repair	0.0	0.0	\$0.00	\$0.00 N
Generate BACK OF SEAT IS STAINED BUT WAXY COME CLEAN WITH CLEANING AND LEATHER RECONDITIONING							
RT Seat	Other	See Comment	Stained	0.0	0.0	\$0.00	\$0.00 E
Generate 3 ITTURNS OR POKET ON BACK OF SEAT IS COMING UP ONE ON BOTH SIDES OF POKET							
Rear Seat	Seatback, Leather	Scratched/Tracked	Repair	0.0	0.0	\$0.00	\$0.00 N
Generate 2 REAR LANE CUTS FOUND BUT THERE ARE A LOT OF SCUFFS, A COUPLE SMALL CRACKS, AND BUBBLES WITH BLACK MARKS.							
Rear Seat	Headliner (Leather)	Worn	Repair	0.0	0.0	\$0.00	\$0.00 N
Capot	Paint Capot	Stained	Repair	0.0	0.0	\$0.00	\$0.00 N
Capot	Paint Capot	Stained	Repair	0.0	0.0	\$0.00	\$0.00 N
Emergency Tool Kit	Emergency Tool Kit	Missing	Partless	0.0	0.0	\$200.00	\$200.00 E
Generate THERE IS A JACK BUT NO TOOLS							
L. Fender	Panel (Clay Color)	Cracked	1 - S. Repair	0.0	0.0	\$0.00	\$0.00 N
L. Fender	Panel (Clay Color)	Cracked	1 - S. Repair	0.0	0.0	\$0.00	\$0.00 N